

**MINUTES OF THE REGULAR MEETING**  
**City of Aurora General Employees' Retirement Board**

Held Thursday, August 15, 2019  
12100 East Iliff Avenue, Suite 108  
Aurora, CO 80014

**1) 8:00 AM - Meeting Called to Order**  
**Roll Call**

|                     |                                      |         |
|---------------------|--------------------------------------|---------|
| Chairperson         | David McConico                       | Present |
| Legislative Members | Helen DiBartolomeo                   | Present |
|                     | Cliff Haight                         | Present |
|                     | Steve Wasiecko                       | Present |
|                     | Michelle Reding                      | Present |
|                     | Sue Sandstrom                        | Present |
|                     | Trevor Vaughn                        | Present |
| Nonvoting Members   | Janice Napper (for the City Manager) | Excused |
|                     | Terri Velasquez (Finance)            | Present |
|                     | Renee Mosley (for Human Resources)   | Present |
|                     | Hanosky Hernandez (City Attorney)    | Present |
| Staff               | Steven Shanks                        | Present |
|                     | Aaron Kahn                           | Present |

**2) Approval of the Minutes**

Cliff Haight made and Michelle Reding seconded a motion to approve the minutes of the Regular Meeting held on July 18, 2019. The motion passed unanimously.

**3) Treasurer's Report**

Steve Shanks reviewed the financial statements and investment performance for June 2019. As of August 11, 2019, the fund was valued at approximately \$489.0 million.

**4) Review of Lump Sum Distributions for July**

23 participants received lump sum payments totaling \$195,496.01.

**5) Approval of Retirement Benefits**

Aaron Kahn presented the retirement calculations. Trevor Vaughn made, and Cliff Haight seconded, a motion to approve retirement benefits for **Gary R. Carroll, Sheila A. Cox, Alan R. Fedderson, Timothy A. Gonerka, Jane E. Harding, and T. Duane Launder**. The motion passed unanimously.

**6) Old Business**

**A) Review of Travel and Education Policy**

Steve Shanks suggested that the reimbursement policy for travel and education makes sense and that \$3,000 seems reasonable. Steve researched the travel and education policies of several state and local government pension plans as well as the AFL-CIO Public Pension Best Practices Committee on Fund Governance. The Board is following many of the best practices suggested under those guidelines. He noted that the many of the plans and the guidelines encourage frequent in-house educational opportunities including fiduciary, ethics, investing, actuarial, and internal processes and very structured new trustee training. The Board has had fiduciary education, but some of the other areas should be considered.

Steve Wasiecko stated that it's important that the Board keep records of which Board members have attended educational opportunities. Board members who attend conferences are expected to present information on the report on travel and should bring back any materials that they get at those conferences. Trevor Vaughn noted that when he started on the Board, Tom Connell provided him with a bound document which Tom reviewed with him.

David McConico noted that there are many local opportunities for education that and encouraged members to also look at Callan's introductory training. He also noted that due diligence visits shouldn't impact a Board members' ability to attend educational opportunities.

**7) Public Comments**

There were no public comments.

**8) New Business**

**A) Retiree Online Access through Northern Trust**

Northern Trust has offered to provide online access to GERP's retirees. Retirees will have access to account information and tax forms. In addition they will be able to update their address, tax withholding election, and banking information. GERP staff will be informed of all changes through reports from Northern Trust. The Board can restrict access to the changes that are available if they desire. Northern Trust has agreed to add online access for retirees at no additional cost. Steve Wasiecko made and Sue Sandstrom seconded a motion to allow retirees full access to online changes. The motion passed unanimously.

**B) Insurance Renewal**

Steve Shanks reviewed GERP insurance proposal prepared by Arthur J. Gallagher Risk Management Services, our broker. GERP has a commercial package through Hartford Casualty Insurance Company which covers business insurance, personal property, and auto liability

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insurance. GERP's crime, fiduciary, and network security and liability insurance is through Travelers Casualty & Surety Co of America. In addition, GERP has errors and omissions insurance through Executive Risk Indemnity Inc.

Renee Mosley, the Risk Manager from Human Resources reviewed the policies. She stated that the levels of coverage, and premiums seem reasonable. She suggested that the Board might want to consider increasing the fiduciary liability limits in the future.

Sue Sandstrom made and Cliff Haight seconded a motion to approve the insurance renewal as presented. The motion passed unanimously.

**C) Review of Presentation to the Management and Finance Committee**

On August 27, 2019 Steve Shanks will present information about the health of the General Employees' Retirement Plan to the Management and Finance Committee. Steve provided a draft of his presentation. The Board had a few minor suggestions for edits which Steve will adopt.

**9) Report on Travel**

There was no report on travel.

**10) Staff Report**

Steve Wasiecko announced that he will be retiring from the City on August 30, 2019. Board members thanked Steve for his service on the Board and valued his perspective and suggestions. Steve Wasiecko suggested that the next time that the Board reviews possible changes to the Plan, they should consider revising the vesting schedule for lump sum payments. Cliff Haight also wants to find out the cost of adding a cost of living requirement for Tier 2 participants.

Trevor Vaughn made, and Cliff Haight seconded, a motion to adjourn. The motion passed unanimously.

Meeting Adjourned 10:30 AM  
Minutes Submitted by Aaron D. Kahn

Minutes Approved

David L. McConico  
Chairperson of the Board

9/19/19  
Date